

## **Purchase Orders**

The Purchase Orders module records purchase orders and allows the entry of received purchases. The Purchase Orders is fully integrated with all other modules.

### **Features of the Purchase Orders system include:**

Purchase Order Generation.

Verification of inventory item numbers at entry.

Scrolling Tables for easy viewing information.

Processes purchase requests from the Inventory system.

Posts receipts when Inventory is not used.

Purchase Order Inquiry by Vendor or Purchase Order number.

Past Due purchase orders reporting

Receiving Exceptions reporting.

Vendor verification on entry

Item history reporting.